

The Quality Link Blog

The Ultimate in Quality Management Software

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If you are in the process of creating documents for your quality management system, whether it's for your laboratory, ISO compliance program, or any other type of quality system, you may have a need to utilize both a standard/portrait page layout as well as a landscape page layout.

If you are just using a regular document (without any templates) then this is as straightforward as you would expect. You just need to change the layout in your word processing program. However, if you are using Quality Link templates, then it is a good idea to have a solid understanding of how Quality Link manages documents.

When you edit a document, which has a template applied, Quality Link first loads the template (including all headers, footers, and page layout settings as defined in the template) and then Quality Link loads the contents of the document. What this means is that the page layout settings actually come from the template (since it is loaded first). Therefore, if you modify just the page layout for the document, these changes will not persist, and the document will revert to the page layout established by the template the next time you open the document.

In order to maintain different page layouts (i.e. portrait and landscape) for documents which use templates you will need to create a template that utilizes the required page layout. Consequently, you may have two templates that have the same headers, footers, and quality item fields, but each with a different page layout.

For more details on how to create custom templates you can refer to the section, "Creating and Managing Document Templates" in our "Managing Documents - Quality Link Tutorial". This tutorial is available for download [here](#) .

Quality Link Development Team

Jul 04

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[Maintaining Certification Software vs Manual?](#)

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Establishing a comprehensive set of clearly defined quality ISO standards is always critical to the success of the enterprise. Achieving these objectives, and maintaining certification however, can be challenging.

The single most pressing business challenge of implementing the ISO 9000 standards and achieving compliance on an ongoing basis rests on the ability of the enterprise to manage its vast and ever-evolving documentation needs.

Manual methods are burdensome and labor intensive. Small organizations may spend up to 40 hours of effort weekly to maintain certification and larger organizations much more. Today, more than ever, companies can not afford legacy systems and processes that are costly.

Quality Mapping Solutions can cut costs related to the quality process, reduce time associated with maintenance, and ensure total quality compliance.

Every document you create will be stored and managed from within your quality management solution (Quality Link). In addition, you can schedule periodic reviews of your documentation, as well as perform many other document related activities.

In a globally dynamic marketplace, the need for a standardized benchmark to evaluate quality and measure performance can be critical. Quality Mapping Solutions can deliver stable and reliable ISO solutions that can be monitored by management as an integrated component of ISO compliance, and the ISO knowledge management process.

Mark Parent TQM Manager